

## BREAKTHROUGH CORD CONNECTOR

The breakthrough cord connector applies only to Cellular shades. *Pleated and pleated-cellular shades do not include the Breakthrough Cord Connector.*



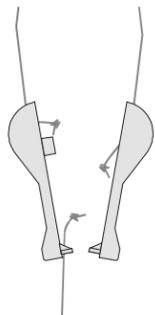
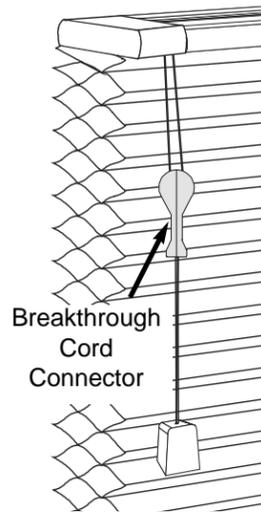
### WARNING

To avoid entanglement and strangulation, keep cords out of the reach of young children. Move cribs and furniture away from blind cords.

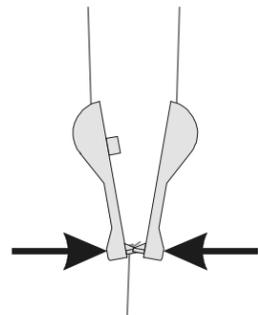
To further reduce hazards, this shade was built with a cord connector which was designed to break apart when force is applied from the top.

**No safety system is fail-safe. KEEP CORDS OUT OF REACH OF SMALL CHILDREN!**

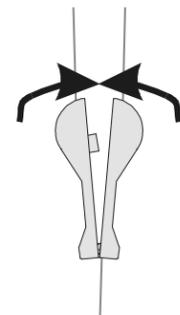
If your cord connector should happen to break apart, follow the instructions below to reassemble.



When the connector is open, each side has a cord coming in at the top, one side has a cord coming in from the bottom.



Fit the bottom edges together. The side with the cord fits into the side without the cord.



Swing the top ends together and press in the middle to fully connect.

## PROTECT YOUR CHILDREN

Be aware that it is possible for children to strangle in window covering cords. To reduce the occurrence of accident, all cords must be kept out of the reach of children, including infants. Cord cleats are an effective way to implement this essential precaution.

Mount the cord cleat at a safe height, taking into account furniture or other objects upon which a child may climb. Then, after each use of the shade, simply wrap the excess cord around the cleat. It's fast, easy and safe.



To protect your children, we are pleased to provide cord cleats free of charge upon request.

## Equalization

Standard Rectangular shades use a system that allows easy leveling of the bottom rail. This applies only to Cellular, Pleated and Privacy Pleated shades. *Pleated-cellular shades do not include the equalization plugs in the bottom rail.*

If the shade length and equalization is satisfactory, simply trim the excess cord hanging below the bottom rail.

If adjustments are necessary, pull the excess cord at the bottom of the shade down until the Bottom Rail Plug is released (fig. A).

Push the cord up or down through the Bottom Rail Plug (figs. B & C).

If the cord needs to be longer, slide the bottom end of the cord up into the wedge and slide the wedge down to take up slack.

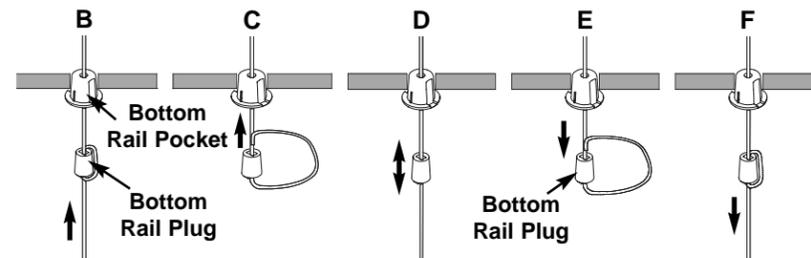
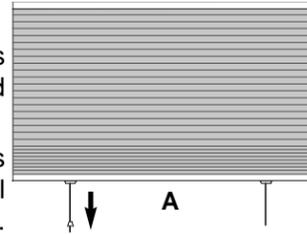
If the cord needs to be shorter, slide the top end of the cord down into the wedge and slide the wedge up to take up slack.

Adjust the position of the plug as necessary (fig. D).

Feed the cord back through the Bottom Rail Plug (figs. E & F).

Push the Bottom Rail Plug back into the Bottom Rail Pocket.

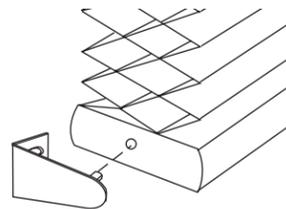
When bottom rail adjustments have been made, trim the excess cord hanging below the bottom rail.



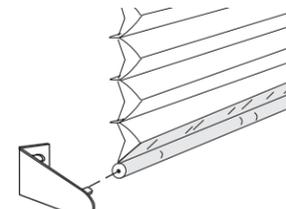
## HOLD DOWN BRACKET (Optional)

Optional Hold Down Brackets are mounted with the supplied screws. With the shade at its proper drop, place the pin of each Hold Down into the hole in each End Cap and mark the screw holes. Make sure the pins are level and aligned. Raise the shade, then screw the Hold Down Bracket into the mounting surface.

Cellular and Pleated Shades



Pleated Cellular Shades



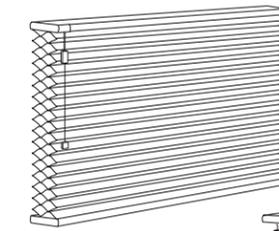
## CLEANING AND CARE

The Shade fabric is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. For problem stains, the shade can be removed from the Installation brackets and soaked in warm water. When damp, raise shade tightly to re-crisp pleats. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

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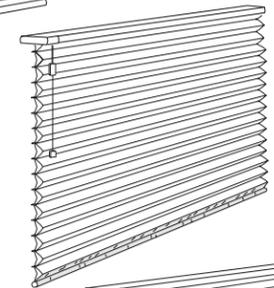
UNV1030F

## Installation Instructions for

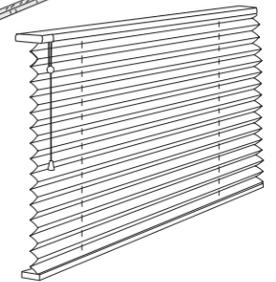


Honeycomb Cellular Shades

Pleated Cellular Shades

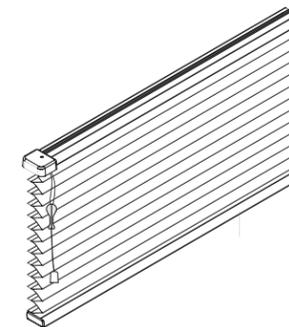


Pleated Shades



Privacy Pleated Shades

Pleated shades with no visible holes



Our window fashions represent a design breakthrough in style, efficiency and function. Our Cellular shades feature 100% non-woven polyester fabric providing a soft diffused light and high level of privacy. The unique hardware system is designed to provide years of reliable service when properly installed.

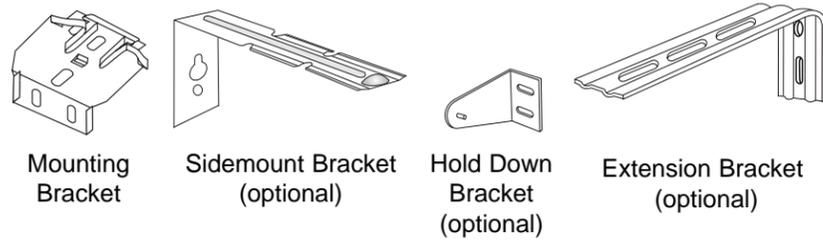
Please take a few minutes to read through these instructions before beginning.

## BASICS

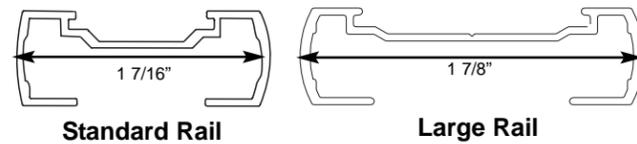
A few simple tools are required:

- Measuring tape
- Power drill, drill bits
- Hex head and/or Phillips driver bit
- Pencil

Additional fasteners other than those sent with your shade may be required depending on the mounting surface. Wallboard and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs and drill bits. Remember to always pre-drill holes in wood to avoid splitting.



## BRACKET INSTALLATION



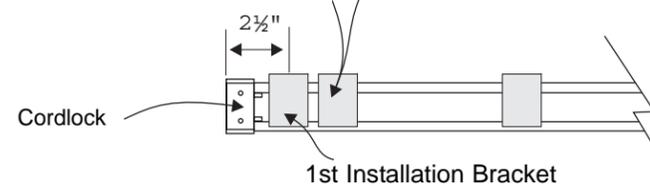
Use this Number of Brackets:

For shade widths of:	Standard Rail		Large Rail	
	Inside or Outside Mount	Inside Mount	Outside Mount	
Up to 40"	2	2	2	
>40" to 72"	3	3	4**	
>72" to 84"	4	4	5**	
>84" to 120"	5*	5	6**	
>120" and up		6	7**	

End brackets should be located with centerlines 2 1/2" in from each end.

\*On standard rail shades over 84" wide it is recommended to use a second bracket located next to the end bracket at the Cord Lock.

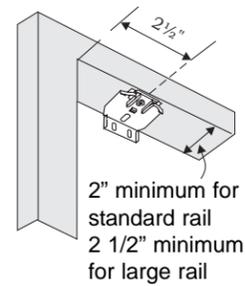
\*\*On large rail shades over 40" wide it is recommended to use a second bracket located next to the end bracket at the Cord Lock.



Depending on the width of the shade, additional brackets may be necessary evenly spaced between the two end brackets.

Using the Installation Bracket as a template, measure and mark the center lines. When mounting brackets, make sure they are in line and level.

## INSIDE MOUNT



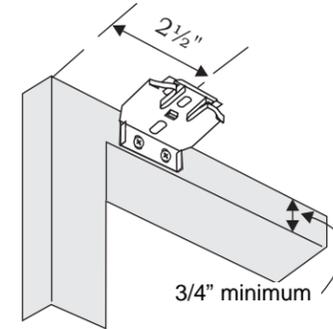
The brackets are mounted flat against the top sill surface.

To fully recess the shade requires a flat surface with a minimum depth of 2" for standard rail or 2 1/2" for large rail.

Shallow mounting requires 3/4" minimum.

## OUTSIDE MOUNT

The brackets are mounted with two screws through the back end of the bracket flat against the window molding or the wall above the window. The bracket requires a minimum surface 3/4" high.



## SIDEMOUNT BRACKETS (Optional)

Line the bracket top with the desired height of the top of the headrail.

Mark holes for screws. Remove brackets and drill holes.

Insert screws for keyhole slots only. Approximately 1/8" of the screw should be left protruding.

Pull the cord lock assembly partially out of the headrail and slide the bracket on as shown. Push the cord lock assembly and bracket back all the way into the rail.

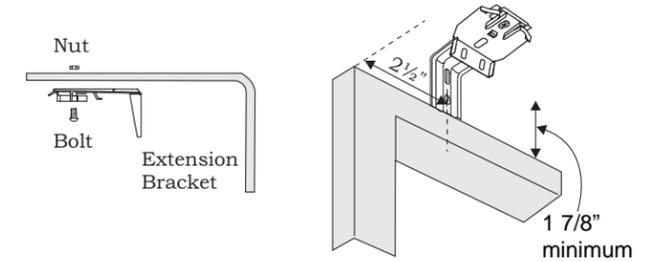
Remove the endcap from the opposite end of the headrail. Slide the remaining side mount bracket on the headrail. Replace the endcap before sliding the bracket all the way into the headrail.

Hook one bracket onto the screw in the window frame, using the keyhole slot. Bring the other end bracket over the screw at the other side of the frame. Slide down, flexing bracket inward until the screw engages in the keyhole slot.

Make sure both brackets are slipped down all the way in the keyhole slot so that the screw is in the top portion of the keyhole slot. Install a screw in the bottom hole of each bracket. Tighten all screws.

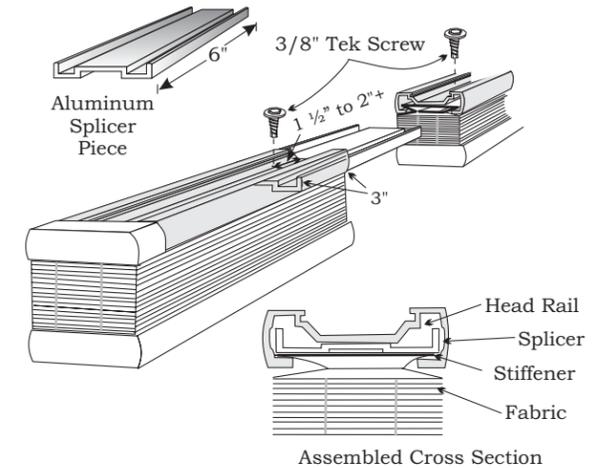
## EXTENSION BRACKETS (Optional)

Optional Extension Brackets are used to project the back of the shade up to 2 3/8" from the mounting surface. Attach the Installation Bracket to the Extension Bracket with the nut and bolt provided.



## TWO-ON-ONE HEADRAIL SPLICER (Standard headrail only)

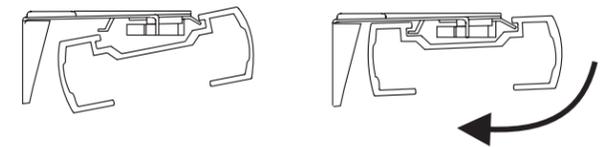
For Standard rail shades ordered as a Two-on-One Headrail using the Splicer piece, insert the Splicer into the Headrail of both shades as shown. Lock into place using 3/8" Tek Screws provided.



## HANGING THE SHADE

Unwind the cord from the shade.

1. Hold the shade up near the brackets and insert the front clip of the bracket into the front groove of the rail.
2. Make sure the shade is centered in the window opening.
3. Push the rail back and up until the back clips of the bracket are inserted in the back groove of the rail.

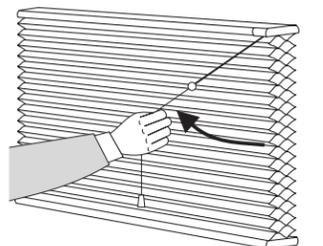


To remove shade, reverse procedure.

## CORDLOCK OPERATION

To lower or release shade, pull the cord inward toward the center of the shade.

To raise or lock the shade, pull the cord straight down and outward toward the edge of the shade.

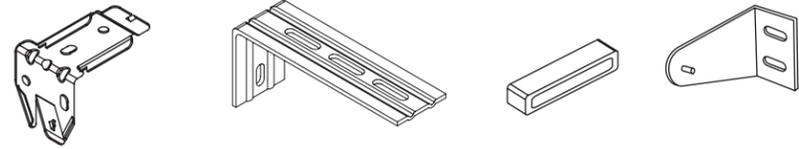


## BASICS

A few simple tools are required:

- Measuring tape
- Power drill, drill bits
- Hex head and/or Phillips driver bit
- Pencil

Additional fasteners other than those sent with your shade may be required depending on the mounting surface. Wallboard and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs and drill bits. Remember to always pre-drill holes in wood to avoid splitting.



Standard Mounting Bracket    Optional Extension Bracket    Optional Spacer Block    Optional Hold Down Bracket

## BRACKET INSTALLATION

Shades are shipped with the required number of brackets for proper installation. End brackets should be located approximately 3" from either end. Depending on the width of the shade, additional brackets may be necessary, evenly spaced between the two end brackets.

For shade widths of:	Use this Number of brackets:
Up to 40"	2
40" - 72"	3
72" - 84"	4
84" and up	5

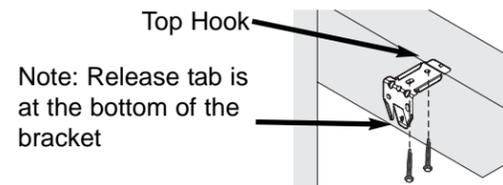
Using the Installation Bracket as a template, measure to the edge of the bracket and mark the hole locations with a pencil for drilling. When mounting brackets, make sure they are in line and level.

**Brackets must be in line and level.** Shim brackets on inside mounts if necessary. The headrail must be level for the shade to operate properly.



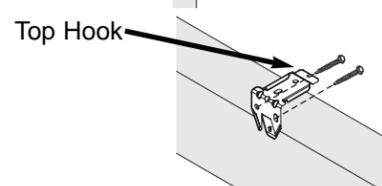
### Inside or Ceiling Mounts

Use the top bracket holes.



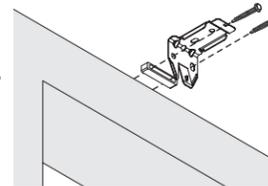
### Wall or Outside Mounts

Use the rear bracket holes.

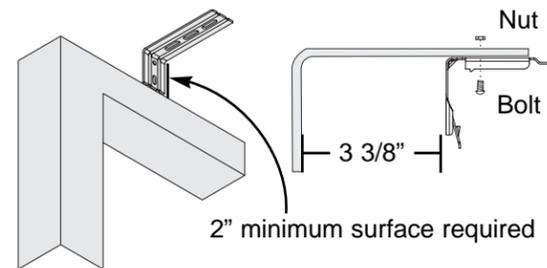


### Outside Mount with Spacer Block

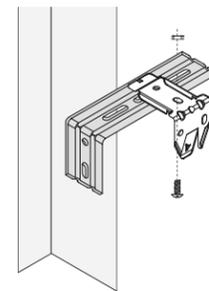
Optional Spacer block will project bracket 3/8".



### Outside Mount with Extension Bracket



### Sidemount with Extension Bracket

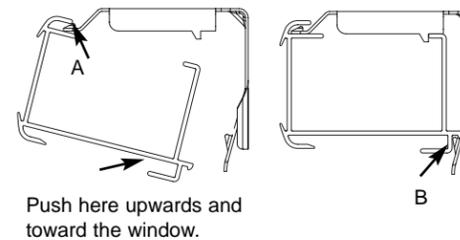


## INSERTING THE HEADRAIL

First, lower the bottom rail about an inch. This will help keep the fabric from getting caught between the brackets and the headrail.

Position the headrail with the front lip (A) resting on the top hooks of all the brackets. Make sure that no fabric is pinched between the brackets and the headrail.

Push the bottom of the headrail firmly upwards and toward the window until the groove at the bottom of the headrail snaps into place, (B) as shown.

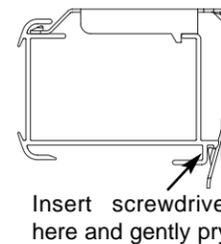


## REMOVING THE HEADRAIL

To remove a shade, insert a screwdriver between the headrail and the bottom back of the bracket (tab which extends out slightly from each bracket).

Gently pry the screwdriver to release the bracket from the headrail. Take care not to damage the painted finish of the headrail.

As you release the brackets, support the headrail to keep it from falling.



## CHILD SAFETY

Install Tension Device



**WARNING**

The tension device reduces the hazards of strangulation and entanglement of young children by limiting access to the control cord.

### Attention!

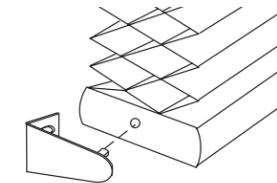
The cord tensioner must be installed to make the shade fully operable.

Please read the instructions included in the mounting hardware packet prior to installation.

## HOLD DOWN BRACKET (Optional)

Optional Hold Down Brackets are mounted with the supplied screws. With the shade at its proper drop, place the pin of each Hold Down into the hole in each End Cap and mark the screw holes. Make sure the pins are level and aligned. Raise the shade, then screw the Hold Down Bracket into the mounting surface.

Cellular and Pleated Shades



## SHADE OPERATION

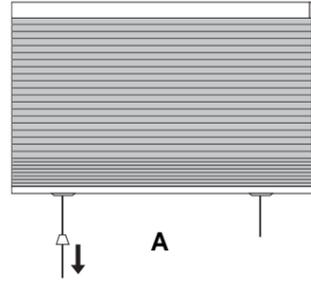
Operate the shade by pulling down on one side of the cord. - The front cord raises the shade, the rear cord lowers the shade.

Do not lift the bottom rail with your hands. Also, be careful not to place objects on the window sill that will interfere with operating the shade or cause it to hang unevenly.

## ADJUST LENGTH OR EQUALIZATION ON SHADES

If the shade length and equalization is satisfactory, simply trim the excess cord hanging below the bottom rail.

If adjustments are necessary, pull the excess cord at the bottom of the shade down until the Bottom Rail Plug is released (fig. A). Push the cord up or down through the Bottom Rail Plug (figs. B & C).



If the cord needs to be longer, slide the bottom end of the cord up into the wedge and slide the wedge down to take up slack.

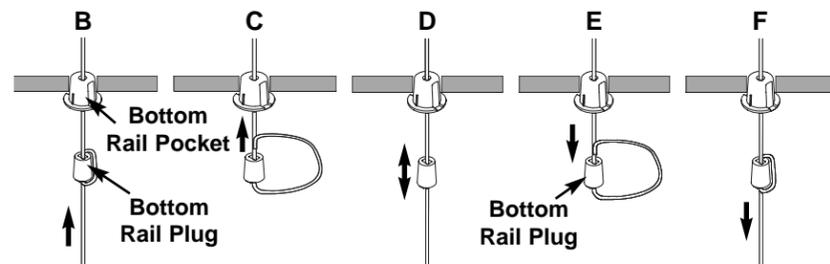
If the cord needs to be shorter, slide the top end of the cord down into the wedge and slide the wedge up to take up slack.

Adjust the position of the plug as necessary (fig. D).

Feed the cord back through the Bottom Rail Plug (figs. E & F).

Push the Bottom Rail Plug back into the Bottom Rail Pocket.

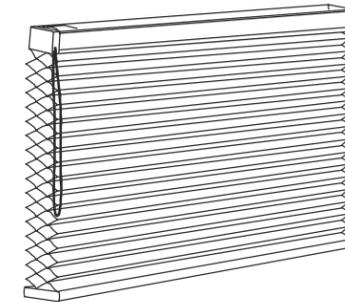
When bottom rail adjustments have been made, trim the excess cord hanging below the bottom rail.



## CLEANING AND CARE

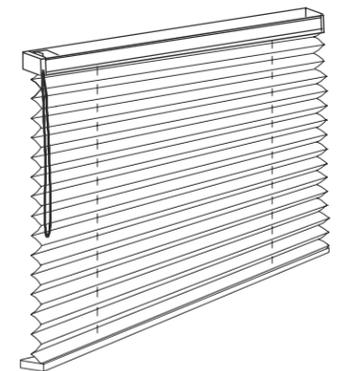
The Shade fabric is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. Cellular shades can be removed from the Installation brackets and soaked in warm water. When damp, raise shade tightly to re-crisp pleats. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

# Continuous Cord Loop Operated Shades With Global Rail Installation Instructions



Honeycomb  
Cellular Shades

Pleated Shades

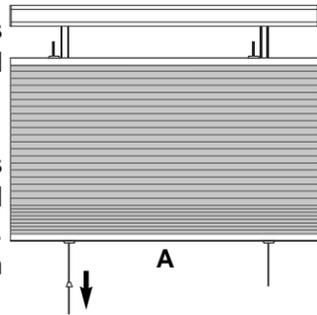


## ADJUST LENGTH OR EQUALIZATION ON SHADES

**NOTE:** Only adjust one cord at a time. Disconnecting more than one cord may allow the cords to retract into the headrail.

If the shade length and equalization is satisfactory, simply trim the excess cord hanging below the bottom rail.

If adjustments are necessary, pull the excess cord at the bottom of the shade down until the Bottom Rail Plug is released (fig. A). Push the cord up or down through the Bottom Rail Plug (figs. B & C).



If the cord needs to be longer, slide the bottom end of the cord up into the wedge and slide the wedge down to take up slack.

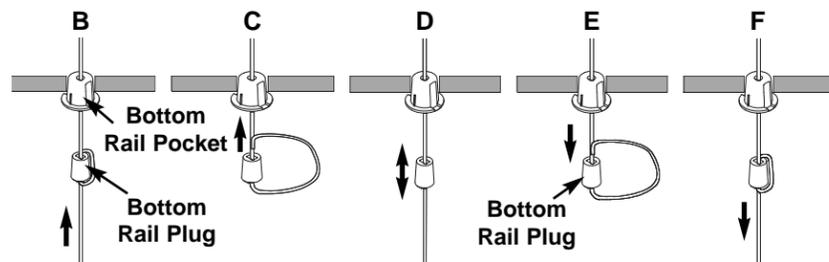
If the cord needs to be shorter, slide the top end of the cord down into the wedge and slide the wedge up to take up slack.

Adjust the position of the plug as necessary (fig. D).

Feed the cord back through the Bottom Rail Plug (figs. E & F).

Push the Bottom Rail Plug back into the Bottom Rail Pocket.

When bottom rail adjustments have been made, trim the excess cord hanging below the bottom rail.



## CLEANING AND CARE

The Honeycomb fabric is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. For problem stains, the shade can be removed from the Installation brackets and soaked in warm water.

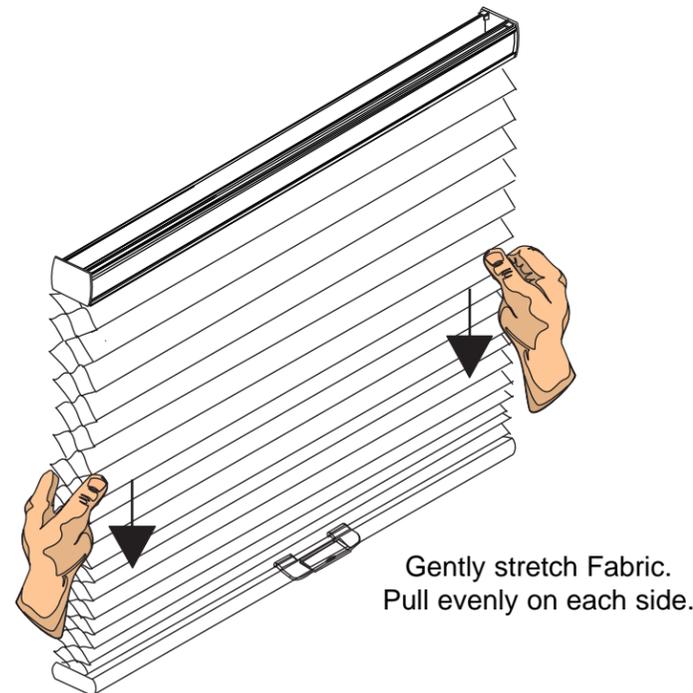
**IMPORTANT:** Do Not immerse headrail in water. When damp, raise shade tightly to re-crisp pleats. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

## TROUBLE SHOOTING

**1 Problem:** Shade will not stay down.

**Cause:** Because the shade was fabricated primarily in the closed position, the fabric may want to spring up.

**Repair:** With clean hands, gently pull down on a section of cells to relax the pleats (see diagram below). Repeat with another section of cells until the fabric is sufficiently relaxed. Do not tightly stack the shade for 24 hours.



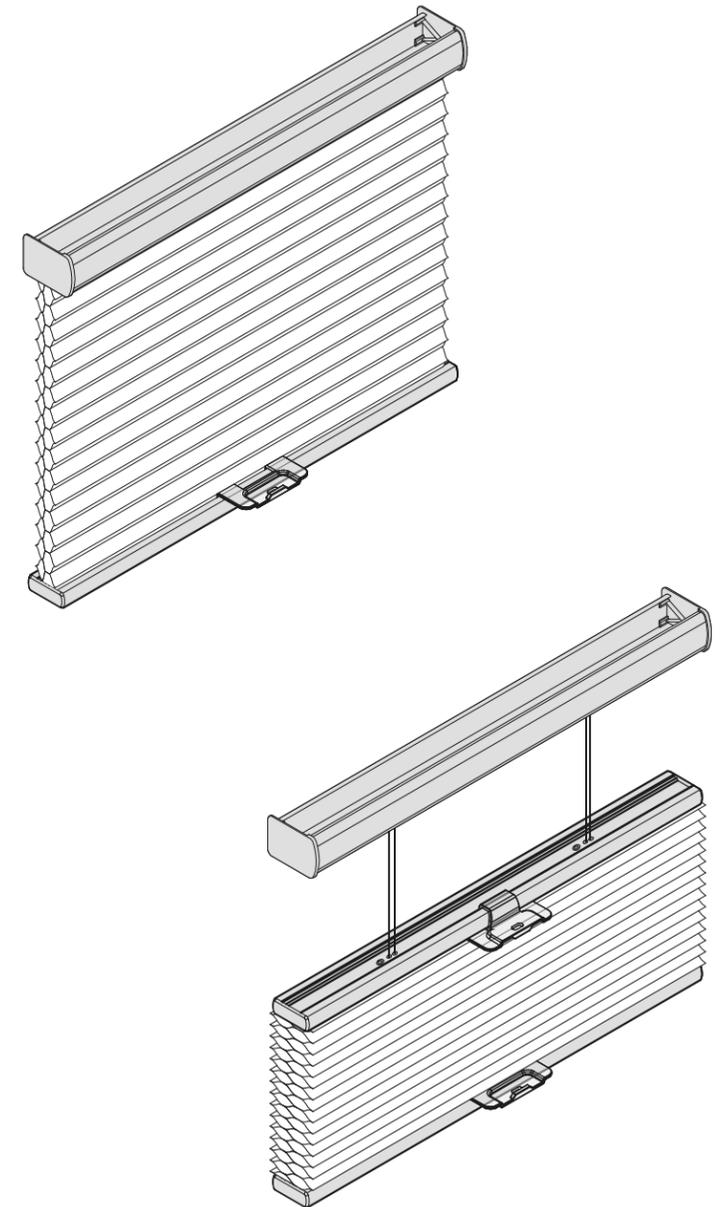
**2 Problem:** Fabric billows out when shade is raised.

**Cause:** Fabric can take a set when stretched out for extended periods of time.

**Repair:** Raise the shade very slowly to allow the retraction mechanism to overcome the force of the stretched fabric.

# Cordless Ultra

## Standard and Duofold Installation Instructions



Cellular Window Fashions represent a design breakthrough in style, efficiency and function. The cellular structure and unique hardware system are designed to provide years of reliable service when properly installed.

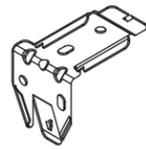
Please take a few minutes to read through these instructions before beginning.

## BASICS

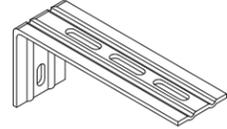
A few simple tools are required:

- Measuring tape
- Power drill, drill bits
- Hex head and/or Phillips driver bit
- Pencil

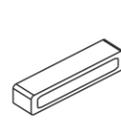
Additional fasteners other than those sent with your shade may be required depending on the mounting surface. Wallboard and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs and drill bits. Remember to always pre-drill holes in wood to avoid splitting.



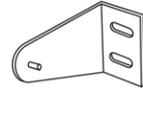
Standard Mounting Bracket



Optional Extension Bracket



Optional Spacer Block



Optional Hold Down Bracket

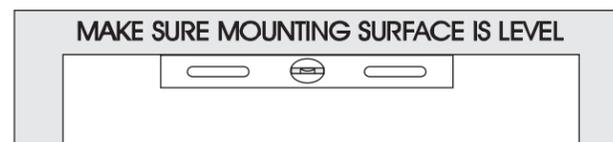
## BRACKET INSTALLATION

Shades are shipped with the required number of brackets for proper installation. End brackets should be located approximately 3" from either end. Depending on the width of the shade, additional brackets may be necessary, evenly spaced between the two end brackets.

For shade widths of:	Use this Number of brackets:
Up to 40"	2
40" - 72"	3
72" - 84"	4
84" and up	5

Using the Installation Bracket as a template, measure to the edge of the bracket and mark the hole locations with a pencil for drilling. When mounting brackets, make sure they are in line and level.

**Brackets must be in line and level.** Shim brackets on inside mounts if necessary. The headrail must be level for the shade to operate properly.

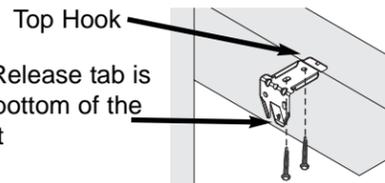


### Inside or Ceiling Mounts

Use the top bracket holes.

Shallow Mount - min. 1" surface  
Flush Mount - min. 2 1/4" surface

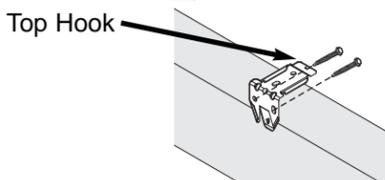
Note: Release tab is at the bottom of the bracket



### Wall or Outside Mounts

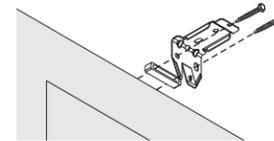
Use the rear bracket holes.

Outside Mount - min. 7/8" surface

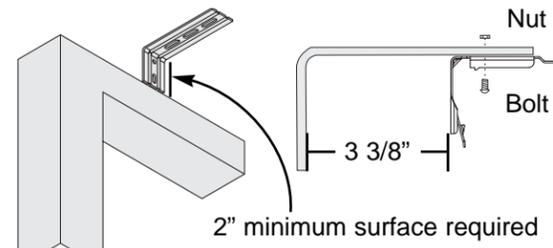


### Outside Mount with Spacer Block

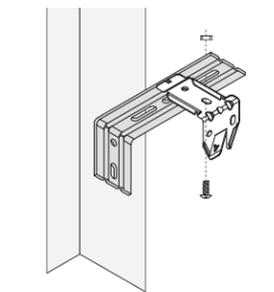
Optional Spacer block will project bracket 3/8".



### Outside Mount with Extension Bracket



### Sidemount with Extension Bracket

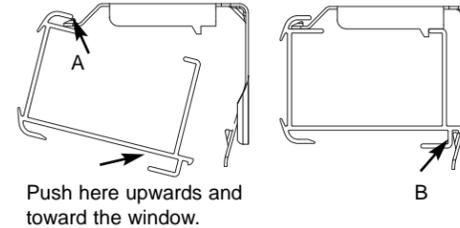


## INSERTING THE HEADRAIL

First, lower the middle and bottom rail about an inch. This will help keep the fabric from getting caught between the brackets and the headrail.

Position the headrail with the front lip (A) resting on the top hooks of all the brackets. Make sure that no fabric is pinched between the brackets and the headrail.

Push the bottom of the headrail firmly upwards and toward the window until the groove at the bottom of the headrail snaps into place, (B) as shown.

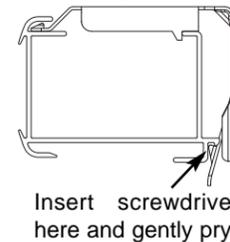


## REMOVING THE HEADRAIL

To remove a shade, insert a screwdriver between the headrail and the bottom back of the bracket (tab which extends out slightly from each bracket).

Gently pry the screwdriver to release the bracket from the headrail. Take care not to damage the painted finish of the headrail.

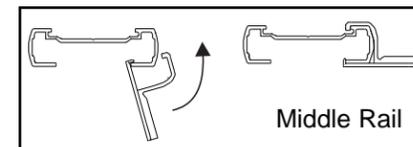
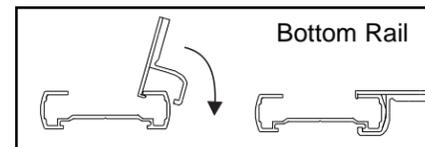
As you release the brackets, support the headrail to keep it from falling.



## INSTALLING THE HANDLE

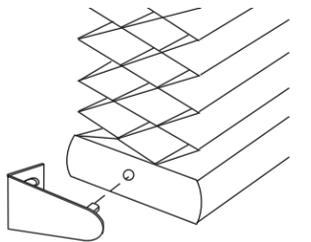
Locate the center of the bottom rail. Gently lift fabric out of the way. Hook the top of the handle over the front lip on the bottom rail. Rotate handle down until it snaps into place. If shade is a duofold, repeat the process for the handle on the middle moving rail.

**IMPORTANT:** extra care should be taken when installing handles on fabric wrapped rails. Carefully determine placement of handles. Attempting to move handles after they have been installed may cause damage to the fabric on the rails.



## OPTIONAL HOLD DOWN BRACKETS

Optional Hold Down Brackets are mounted with the supplied screws. With the shade at its proper drop, place the pin of each Hold Down into the hole in each End Cap and mark the screw holes. Make sure the pins are level and aligned. Raise the shade, then screw the Hold Down Bracket into the mounting surface.



## OPERATION

To lower the shade, pull down on the handle which is secured to the middle or bottom rail. To raise the shade, push the middle and/or bottom rail up. The shade will hold at any position when the middle or bottom rail is released.

This product should be operated from the center of the middle or bottom rail.

**Be sure to raise the shade slowly and steadily to allow the shade enough time to stack evenly.**

Use handle when raising and lowering shade for better support and smoother operation.

For out-of-reach operations, an optional extension pole should be used.

